

Yuma Metropolitan Planning Organization
“Local Governments and Citizens Working Together”

EXECUTIVE BOARD MEETING
MINUTES
May 27, 2004

MEMBERS

PRESENT: Council Member Bobby Brooks, City of Yuma
Supervisor Lucy Shipp, Yuma County
Vice Mayor Jose Yepez, City of Somerton
Supervisor Casey Prochaska, Yuma County
Paul Soto, Cocopah Indian Tribe
Council Member Ema Lea Shoop, City of Yuma
Scott Omer for Dick Hileman, ADOT

MEMBERS

ABSENT: Mayor Larry Nelson, City of Yuma
Mayor Guillermina Fuentes, City of San Luis
Mayor John Nussbaumer, Town of Wellton
Dick Hileman, ADOT STB

OTHERS

PRESENT: James Zumpf, ADOT/TPD
Karen Schneiders, ADOT/TPD
Tom Manfredi, MCAS Yuma
John Hudson, GYPA
Ken Rosevear, Yuma Chamber of Commerce
David Ford, City of San Luis
Gayle Rusing, Greater Yuma EDC
Mack Luckie, YMPO
Larry Hunt, YMPO
Linda McFarland, YMPO

I. CALL TO ORDER

Chair Bobby Brooks called the meeting of May 27, 2004 to order at 1:30 p.m.

City of Yuma declared votes: Council Member Ema Lea Shoop – 3 votes, Chair Bobby Brooks – 2 votes.

II. MINUTES OF THE APRIL 29, 2004 EXECUTIVE BOARD MEETING AND MAY 3, 2004 SPECIAL EXECUTIVE BOARD MEETING.

MOTION: Supervisor Lucy Shipp made a motion to approve the minutes of the April 29, 2004 Executive Board meeting and May 3, 2004 Special Executive Board meeting as presented.

SECOND: Supervisor Casey Prochaska

ACTION: The motion carried unanimously.

III. TRANSIT

Update of YCAT issues / Mack Luckie reported that Dial a Ride was getting very close to reaching the maximum ridership with the current vehicle inventory.

He announced that the Cocopah Indian Tribe had provided the \$39,492. funding necessary to begin the “Cocopah Connector Route”. He stated a bus would be leased through Arizona Bus Sales for approximately 4 months, the time that would be necessary before YMPO could take delivery on the new bus that had been ordered for them.

Responding to a question from Supervisor Lucy Shipp, Mr. Luckie stated the “Cocopah Connector Route” would travel from the western extent of the Reservation, eastbound to the eastern extent of the Reservation, north to Somerton and back to the Cocopah Casino. The mission of the connector route is to provide transportation to the Tribal members to and from work at the Casino.

Mr. Luckie added that an additional \$32,000 had been formally requested by YMPO to the City of Yuma for Fiscal Year 04/05. The additional funding would facilitate a new connector route that allowed YCAT to serve the new Yuma Palms Regional Shopping Center. As of the current meeting, he stated, the additional funds were still incorporated into the City of Yuma budget discussions.

Additionally, the proposed YMPO UPWP/B does not reflect the sharp increase in fuel costs that have prevailed throughout the country.

Bus pass info / Mr. Luckie presented samples of bus passes that could be used by daily riders and purchased through employers. He stated that currently, YMPO is working on a marketing plan that would introduce the concept to various large employers through the YCAT region.

Transit usage - graph / Mr. Luckie reviewed the transit usage graph. He announced ridership numbers from a different prospective. In a handout, he presented numbers that showed a combined ridership of 10,030 on YCAT and Dial a Ride for the month of April, 2004. He stated that four buses a day were currently running and a new bus should be delivered by the end of June, 2004.

IV. BID AWARD 3 MINI VANS

Mack Luckie stated the YMPO had advertised for bids for three (3) mini-vans that would seat two (2) ambulatory and two (2) wheelchair passengers or when no wheel chair passengers, six (6) ambulatory passengers. He added that bids were received at 2:00 p.m. on May 4, 2004, with only one bid submitted, Arizona Bus Sales.

MOTION: Supervisor Lucy Shipp made a motion to approve a bid award for three (3) wheelchair equipped mini-vans to Arizona Bus Sales in Phoenix, AZ, in the amount as per their bid of \$35,531.24 each, plus 8.1% sales tax for a total of \$115,227.81, plus license fees. Further, to amend the original purchase order and award bid for two (2) buses as per existing City of Phoenix state contract.

SECOND: Supervisor Casey Prochaska

MOTION: Supervisor Lucy Shipp made an amendment to the motion to add: extend our original agreement with Arizona Bus Sales to purchase two (2) additional Star-Trans Senators under the City of Phoenix state contract , RFP 00-006, with the price per vehicle to be \$56,764 plus sales tax of 8.1% for a total of \$122,723.77, plus license fees.

The match funding for one bus to be from the Cocopah Indian Tribe. Match funding for the 2nd bus to be from the City of Yuma upon inclusion in their approved budget.

SECOND: Supervisor Casey Prochaska

ACTION: The motion carried unanimously.

V. PERSONNEL POLICIES AND PROCEDURES

Mack Luckie presented the updated procedures document, asking the Executive Board for any comments they may have following their review period.

The Executive Board made the following changes:

Page 4 / Section VII. HOLIDAYS

Amend to state: (re: Christmas Day) Additional day to permit a two-day holiday.

Page 6 / LEAVE OF ABSENCE (f) 1st sentence

Amend to state: Forty percent (40%) of an employee's accrued sick leave shall be paid to the YMPO employee upon retirement **following five (5) years of service.**

MOTION: Council member Ema Lea Shoop made a motion to adopt the Personnel Procedures as revised (dated) April 29, 2004 with the two provisions as previously stated.

SECOND: Supervisor Casey Prochaska

ACTION: The motion carried unanimously.

VI. UPWP/B 04/05

Mack Luckie stated the draft edition of the UPWP/B 04/05 that was presented for this meeting had a change from the prior edition. The change was an additional \$5,000 for computer software to protect the YMPO computer server from the severe viruses that continues to threaten all computers.

VII. EXECUTIVE DIRECTOR'S REPORT

- A. Legislative Update / status quo. Awaiting further news from Legislative liaison.
- B. Computer Maintenance / Mack Luckie described the recent virus crisis YMPO had experienced in the system.
- C. Building Maintenance / Mr. Luckie informed the Board about the trim painting that was currently underway on the exterior of the building. Further, new carpet throughout the interior of the building would soon be installed. He noted that with the recarpeting, it would be difficult to maintain business as usual for approximately 3-4 days.

The cost of the improvements were paid for by the building owner.

VIII. PROGRESS REPORT

- A. TAC / meeting held 4-08-2004.
- B. AZ Transit Association
- C. City of Yuma Roadway Plan Committee
- D. RAVE / progress meeting
- E. AWC / transportation meeting
- F. TIP FY 2005 – 2009 / progress update.

Additional comments from the Executive Board included casual discussion on Avenue E in San Luis. The discussion included the funding pros and cons of four lanes w/divider or two lanes w/ turn lane in middle

IX. CALL TO THE PUBLIC

Chair Bobby Brooks informed the Executive Board that a seat on the RAAC, formerly held by John Gross, was currently vacant. He added that Mack Luckie could now be named to fill the seat because he is now the permanent Executive Director of YMPO. Mr. Brooks stated he would send a letter to Debra Brisk, Chair of the RAA, requesting the seat be assigned to Mr. Luckie.

James Zumpf, ADOT/TPD introduced Karen Schneiders, the newly appointed YMPO/ADOT liaison. Chair Bobby Brooks welcomed Ms. Schneiders and expressed the willingness of the YMPO to assist her in her work in any way they could.

Scott Omer, ADOT Yuma District Office, reminded everyone of the upcoming retirement recognition dinner for Bill Alfier, ADOT Yuma District Engineer. The event was scheduled for Friday, June 25, 2004.

X. ADJOURN

MOTION: Supervisor Lucy Shipp made a motion to adjourn.
SECOND: Supervisor Casey Prochaska
ACTION: The motion carried unanimously.

Chair Bobby Brooks adjourned the meeting at 2:47 p.m.

Minutes submitted by:

Minutes adopted in regular session
on the 24th day of June 2004.

F.M. 'Mack' Luckie
Executive Director

Bobby Brooks, Chair
YMPO Executive Board